

LOS ANGELES COMMUNITY COLLEGE DISTRICT  
LOS ANGELES CITY COLLEGE  
LACC Northeast (NE) Campus Steering Committee

Thursday, July 26, 2007  
3:00 P.M.  
Food Laboratory (AD202)

**Minutes**

Present: DeLiso, Robert - Harris & Associates  
Eastcott, Merrill - Dean, Academic Affairs  
Fernandez, Serafin, Harris & Associate  
Marroquin, Alejandra, Field Duty Council District 13  
O'Farrell, Mitch - Field Deputy, Council District 13, Councilman Eric Garcetti  
Richmond, Willie, Associate VP of Administration, LACC  
Rodriguez, Rogelio - Field Deputy, Council District1, Councilman Ed Reyes  
Wren, Charles - Harris & Associates  
Yanez, Alana, Field Rep., 45<sup>th</sup> Assembly District, Assistant Assembly Majority Leader Kevin De Leon

Absent: Bimber, Kathleen -  
Carr, Netty - Member of Coalition to Save VDK  
Cohen, Dana - President of Academic Senate (AS)  
Marlos, Daniel - Faculty, LACC  
De la Sota, Raoul - LACC Emeriti  
Flores, Luis - Faculty, LACC  
Garcia, Astrid - Field Deputy, Congressman Becerra  
Garcia, Elizabeth, Field Rep., District Office, Assemblymember, 44<sup>th</sup> District, Anthony J. Portantino  
Garsten, Andrew - Member of Coalition to Save VDK  
Gutierrez, Laura, Glassell Park Improvement Assoc., President  
Hasegawa, Evelyn - Articulation Counselor, LACC  
Ireland, Jackie - VP of Academic Affairs, LACC  
Jackson, Miki - Member of Coalition to Save VDK  
Kuk, Mary Ann - President of Silver Lake Residents Association  
Maradian, Steve - President of LACC  
Polanco, Richard -  
Reisch, Maria - Chair, Curriculum Committee, LACC  
Romali, Reagan, VP of Administration, LACC  
Siegel, Myra - VP of Student Services, LACC  
Tiwari, Braj - Faculty, LACC  
Wanner, Dan - Chair of Chairs, LACC  
Woods, Patrick - Project Director, DMJM/JGM Program Management  
Yamaoka, Lillian - SGC Chair

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The meeting was called to order by Willie Richmond, Assoc. VP Administration, LACC at 3:10 P.M.

**1) Opening Comments**

W. Richmond welcomed the committee and asked that each member introduce themselves. After the introductions W. Richmond informed the committee of his investigation into the company that had been hired to maintain the VDK site. They were responsible for maintaining the graffiti and repairing the fencing on the campus. An examination of the company's reports resulted in the discovery of duplicated documents. All of the reports contained the identical information. That information was being submitted without any maintenance of the VDK site. Consequently they were dismissed. Another company has been secured to assist with in the upkeep and wellness of the VDK site. W. Richmond also informed the committee that the sheriff's department continues to check the site regularly. The meeting was then turned over to R. DeLiso, C. Wren, and S. Fernandez of Harris & Associates.

- 2) Project Delivery Status (Cost and Schedule)
- 3) Building 1 Status (VDK Bakery Building)
- 4) Building 2 Status (Education Building)
- 5) Central Plant

R. DeLiso informed the committee that advertisement for bids on the VDK project will begin July 27, 2007. This is subject to DSA (Division of the State Architect) approval with all three projects going out for bid and phasing in the Education Building. The base bid is for the VDK Building, Central Plant and Site Works. R. DeLiso explained information with regards to the qualifications of the contractors and what specifics Harris & Associates look for when hiring contracting companies.

C. Wren explained that a pre-bid meeting would be held on August 16, 2007 at the Denny's restaurant adjacent to the VDK site. An introduction will take place at Denny's with information about the details being given to contractors at 1:00 o'clock that afternoon. A site walk through of VDK will follow the meeting with Harris & Associates escorting the contractors. On September 13, 2007, at 2:00 pm, bidding will be open, provided DSA approval has been obtained; if not, the opening date for bids may be extended.

6) Site Works and Street Improvements

C. Wren let the committee also know that the Site Works & Street Improvements is being wrapped up as well as the EIR (Environmental Impact Report) approval. The second addendum is in the process of going through the board of trustees for approval and is calendared for August 8, 2007.

W. Richmond talked briefly on the restriction of classes being offered at high traffic hours. The reduction in classes will assist in the flow of traffic at peak hours. There is a traffic consultant who will be monitoring the traffic for the first 2 ½ years.

7) Academic Programs

M. Eastcott informed the committee that classes will start mid-fall semester. He has an environmental study of the needs in that area. Classes have not been defined nor repeated at the new campus. Allied Health was suggested as an ideal program for the new campus, more so, technical classes and training was suggested. There is a need for an EPC (Education Policy Committee).

8) Member Comments:

Yanez had a concern about debris and dried weeds at the site with regards to fire season this time of year. W. Richmond informed the committee that he will follow up with NPA, Inc. NPA, Inc. is the company responsible for the upkeep of the VDK site inside and outside.

W. Richmond suggested to the committee that we meet every other month. R. DeLiso pointed out that it would be best to continue the same schedule do to the progress and activity of the project.

A motion was made to adjourn at 3:55 p.m.

The next meeting will be held Thursday, August 23, 2007 at 3:00 p.m. in Presidents Conference Room (PCR).